

Chief Executive's Office

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Date: 27 September 2005

Chorley
Borough Council

Town Hall
Market Street
Chorley
Lancashire
PR7 1DP

Chief Executive:
Jeffrey W Davies MA LLM

Dear Councillor

A meeting of the Customer Overview and Scrutiny Panel is to be held in the Committee Room, Town Hall, Chorley on Wednesday, 5th October, 2005 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members of the Panel are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the room and not seek to influence a decision on the matter.

3. **Minutes (Pages 1 - 6)**

To confirm as a correct record the minutes of the meeting of the Customer Overview and Scrutiny Panel held on 7 September 2005 (enclosed)

4. **Customer Overview and Scrutiny Business Plan Monitoring Reports April - July 2005 (Pages 7 - 18)**

Report of the Head of Corporate and Policy Services

5. **Analysis of Complaints to the Chief Executive and Local Government Ombudsman 2004/05 (Pages 19 - 46)**

Report of Head of Corporate and Policy Services (enclosed)

6. **Smoking in public places - consultation document (Pages 47 - 76)**

A guide to responding from the Smoke Free Alliance and a draft response formulated by the Choosing Health in Chorley and South Ribble Group (enclosed)

Continued....

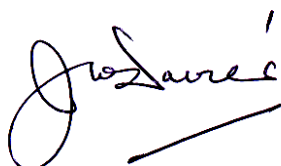
7. **Decriminalisation of Parking Enforcement Inquiry - Collecting Evidence**

- a) Discussion with Accountant for DPE from Finance Unit
- b) Information on the Mobile Parking Attendant Patrol Beat (to be circulated at the meeting)
- c) To consider questions to be asked at the site visit
- d) To consider dates to interview identified witnesses
- e) Inquiry documentation (enclosed) (Pages 77 - 84)

8. **Overview and Scrutiny Work Programme** (Pages 85 - 86)

Work Programme (enclosed)

Yours sincerely



Chief Executive

Distribution

1. Agenda and reports to all Members of the Customer Overview and Scrutiny Panel (Councillor Mrs Walsh (Chair), Councillors Cullens, Mrs D Dickinson, M Lees, Malpas, Miss Molyneaux, Russell, E Smith, Mrs J Snape and Snow) for attendance.
2. Agenda and reports to Group Director, Head of Corporate and Policy Services and Head of Public Open Space for attendance.
3. Agenda and reports to Executive Leader (Councillor J Wilson) Deputy Leader (Councillor Edgerley) Leader of Conservative Group (Councillor P Goldsworthy), Leader of Liberal Democrat Group (Councillor K Ball), and Chairman of Overview and Scrutiny Committee (Councillor J Walker) for information.
4. Agenda and reports to Executive Member for Traffic and Transportation (Councillor D Gee) and Councillor I Smith for information.
5. Agenda and reports to all remaining Chief Officers for information.
6. Agenda and reports to all remaining Members of the Council for information.

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ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون
کیجئے: 01257 515823